

Highland Lake Education and Outreach Subcommittee  
**Minutes of February 14, 2018, 1:30 p.m. - 3:30 p.m. Falmouth Town Hall**

**Members present:** Gretchen Anderson, Kimberly Darling, Rosie Hartzler, John Maclaine, Chantal Scott, Nancy Lightbody, Dennis Brown (by phone), Heather True (by phone)

- The **minutes** for January 24, 2018, were unanimously accepted.
- **Support from CCSWCD** (Heather by telephone)
  - **Assist with landowner and private road technical assistance**  
The group discussed what this entailed: the definition and maximization of “technical assistance,” the availability and timeframe of budget money, the amount of scientific detail, and the prioritization of various sites. John offered to conduct private road workshops and extend technical assistance with specific issues when he could. It was not decided whether to move forward with assistance to the road associations before or after the Watershed Survey on May 19. The discussion will continue at a future EOS meeting.
  - **Work with HLLT to conduct outreach to forestry and agriculture landowners**  
The group discussed various farms in the watershed. Lists of forestry and agriculture landowners will be given to Heather within a week.
  - **Look into developing watershed signage**  
This task was put on hold for now.
- **Road Association Meetings**  
Dennis will work with HLA to get contact information for the different road associations.
- **Public Forum on March 7 at Windham High School**  
The group discussed various details: publicity is going well; Gretchen shared her outstanding poster; 1400 postcards have been mailed out; social media blasts are in the works; materials to be displayed on the three tables were reviewed; Chantal will provide information about volunteer opportunities; Rosie offered to give the press release to Channels 6, 8, and 13 and MPBN.
- **Timeline: for three months; for six months; for one year; longer?**  
This item was tabled.
- **Other**
  - **Update on meeting with Windham Middle School teachers**  
Rosie met with four teachers who are interested in Project-Based Learning and a focus on “water crimes.” Students will be divided into groups on either April 23 or April 24. Groups of two students each may be able to help with the Watershed Survey. Heather will mention this to her colleagues. John, Heather, and Chantal spoke of other projects that involved students.
  - Rosie’s **grant proposal** has been broached with the Windham Town Council.

- **Upcoming events**
  - “Speak Out” with Senator Bill Diamond and Rosie: February 22 at 6:45 p.m.
  - Public Forum: March 7
  - Watershed Survey: May 19
  - Highland Lake Association annual meeting: July 19
  - Road Association meeting(s)
  
- **Upcoming HLLT meetings**
  - Next full HLLT meeting: February 28 at 1:00 p.m. in Falmouth
  
  - Next EOS meeting: March 22, 1:30-3:30 p.m. in Falmouth

**ACTION ITEM:** Members will orchestrate a highly successful Public Forum on March 7!