

## **Highland Lake Leadership Team**

**February 28, 2018**

**Falmouth Town Hall, Room 1**

**1 – 3 pm**

Attendees: Tony Plante, Kim White, John MacKinnon, Nancy Lightbody, Jeff Dennis, Chantal Scott, Rosie Hartzler, Kimberly Darling, Tom Peterson, Gretchen Anderson, Heather True, and Dennis Brown by phone

- Minutes of Previous two meetings – Jan 17 and Dec 18 approved
- Finalize organizational chart and group titles. Thanks to Kimberly and Gretchen for creating the organizational chart and the accompanying narrative explaining the chart.

Recommended changes that were approved by attendees:

Call the subcommittees a committee as follows:

Ordinance Review Committee

Education and Outreach Committee

Watershed Survey Committee needs a new name – as the scope of this committee will include remediation in the HL watershed following the survey. At present, a grant is being developed with input from a group focused on determining the scope to include in the application for 604b funding from DEP. That scope will be utilized to develop a Watershed Management Plan that serves as a basis for guiding application for 319 funding to remediate high impact sites at HL.

Name of Watershed Committee TBD at next meeting

Organizational chart – recommended changes:

Update the charge for Education and Outreach Committee:

“To coordinate communications with the general public regarding water quality issues and to build an informed and actively engaged community.”

The group agreed that the visual presentation of the structure plus the narrative are both effective. Kim and Gretchen will update the two doc's and they will be included in the package with this meeting's minutes.

- Request for phone numbers for all members of the HLLT :

Rosie Hartzler - 415-3727

Tom Peterson - 310-0030

Kimberly Darling – 699-5337

Dennis Brown - 650-3432

Tony Plante 892-1907 /233-0806

Nancy Lightbody – 781-4670

Chantal Scott – 899-7641

Gretchen Anderson – 310-7393

Nathan Poore – Call Kimberly D.

John MacKinnon – 232-4782

Kim White - 232 8915

Jeff Dennis - 215-6376

Heather True - 892-4700

Robyn Saunders – 891- 4700

- Reports from Committees:

1. Public Forum - Rosie Hartzler

- Rosie, Gretchen, and Kimberly had a conference call with Craig Freshley on Monday, Feb 26. Notes of this meeting had been distributed to every person on the HLLT
  - How to deal with potential comments from people engaging on FB live – Gretchen will follow up with Craig Freshley regarding his opinion about how to handle the comments
  - Also there will be a fundraising pitch for HLA water quality testing program for 2018 – group emphasized importance of role of the towns of W and F in this total pitch

2. Water shed survey – Kim White

- Kim indicated that the SOW is finalized with CCSWCD. Cost of the W.S shared equally between T of W and F and the HLA.
- A list of projects and timeline developed – next meeting of W S Steering Committee scheduled March 15 at 3 pm at Windham Town Hall, Room 1

- Stream survey - Jeff Dennis agreed to meet with members of the watershed survey committee to discuss particulars of the procedures connected with taking a viable stream sample
- John met with students at USM – students will be preparing the maps and notebooks with updated watershed maps that reflect updated drainage patterns. Jeff Dennis will be in touch with John MacKinnon to verify the contours of the watershed boundaries.
- Additionally here may be some students that may be willing to volunteer for the Watershed Survey.
- Septic system issues - If there is a suspect problem with a septic system, we'll need to sample above the site and below the site.

### 3. Update from CCSWCD

- Heather True is developing a proposal to write the grant that will provide the funding to develop a Watershed Management Plan for HL. This proposal is due April 26. There is a need for a 25 % match required during the time when the plan could come on line by October 2018. By July, CCSWCD would find out if we got the award, and then would proceed with the development of the management plan.

### 4. Education and Outreach - Nancy Lightbody

- Focus on the Public Forum
- Focusing on how the tech assistance from CCSWCD on trouble sites around the HL
- Also in conversation with John MacLaine in the review of private roads

### 5. Ordinance Review Committee – John MacKinnon

- The committee had just met for 2 hours and felt like they just scratched the surface.
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- Some ideas raised:

\*When a house is sold – require a phosphorus assessment of the property since there is already a review of the septic for example  
\*require private roads to have a formal road association in order to communicate with the Town(s) and have all those who live on the road participate in the road upkeep.

\*Incentivize road association to upgrade roads in order to qualify for winter plowing by the town

\*Create a private road easements committee at the town level

\*Consider a rain tax ...Paying a tax per impervious surfaces for each home owner.

\*Priorities for ordinance review

- 0.02 Phosphorus / acre / year – get this standard for max Phosphorus export to become part of ordinance for W and F
- Clarify standards for subdivision and restrictions on bonus houses
- Establish that there is no option for a developer to pay to pollute

Items covered at the end of the meeting:

Heather asked for update on the WQ program – Jeff Dennis will distribute  
Each committee was requested to develop a timeline for next 6 months and present prior to the next HLLT meeting

List of possible events on the horizon - Rosie will forward the list of upcoming events.

(See Attached)

**Next Meeting – April 11, 2018 - a Doodle poll will be distributed to confirm this date and determine time for this meeting**

**ATTACHMENTS:**

**E MAIL MESSAGE FROM ROSIE TO ALL HLLT – PUBLIC FORUM**

As you all know the Highland Lake Public Forum is scheduled for March 7, 2018 at the Windham High School Auditorium from 7 - 9 pm.

This will be a captive audience and we as an HLA will want to take every opportunity to get volunteers and build interest and enthusiasm for the ongoing work at HL.

Here is the outline for the program on March 21

- **Program**

7:00 Tony Plante: Welcome and introduction of Craig Freshley

7:05 Craig Freshley: How the evening is going to flow

7:15 Wendy Garland: Background of Highland Lake

7:20 Dr. Karen Wilson (USM): The science behind the issue of pcy

7:50 Gretchen Anderson & Heather True: How bad the situation is, ways you can help, BMPs, etc.

8:05 Craig Freshley (with two cordless mics): questions, interaction, discussion, engagement including a pitch from Rosie Hartzler in regards to HLA fundraising campaign for 2018

9:00 end

In preparation for this public forum, here are my "asks" of you for this event.

1. I am asking every one on the HLA BOD plus members of the EOS subcommittee of the HLLT who is in the area to plan to attend and to be at WHS by 6:30
2. I am also asking everyone to be ready to serve as an usher / distributor of clipboards, etc

In a meeting just this morning with Craig Freshley, facilitator for this event, it was agreed that the HLA (primarily Chantal, since she has generously

agreed to head up the volunteer sign up effort ) prepare sign up sheets ahead of time for the following:

- volunteering for the WS Survey
- volunteering to become a certified water quality monitor on the lake (re : VLMP will have an information table at the public forum and information regarding registration for this free training)
- volunteering to drive WQ samples down to UNH during the summer season
- Other volunteer opp's that I have not thought of.

A set of 30 clipboards will be supplied by Craig Freshley. Volunteer sign up sheets will be attached to each of these clipboards and then will be passed out along designated rows by HLA BOD MEMBERS as Heather and Gretchen are presenting their part in the program: "Ways you can help"

3. Prior to the meeting, ushers will distribute index cards to every seat in the auditorium (number of rows to determined) - so that as the meeting is progressing, people can write down their questions.
4. During the "interaction " part of the program - Craig is going to invite up to 30 people who have questions to come up on the stage and for at least 20 minutes Craig is going to interact with them regarding their questions.

Then there will also be opportunity for folks who choose not to go up on stage, that they can ask their question from a stationary mike.

Finally, if people have a question and they for whatever reason do not get an opportunity to ask this question, Craig F will post my email on the screen for people to get in touch with me and if I don't know the answer or there is a better person to answer the question, I will refer that question to that resource.

NOTE: here is the contact info for me to post on the screen: Rosie Hartzler, [rosieworks@myfairpoint.net](mailto:rosieworks@myfairpoint.net), 201-415-3727

5. Gretchen is finalizing the details in regards to re broadcasting the event
6. Joe, I will issue a separate email to you regarding some details about posting the presentations on the HLA web site.

7. There will be a "pitch" for folks to donate to the HLA - details of how this will work to follow
8. We had discussed creating a program to distribute to the audience - will want to clarify this

Craig - the web site address for the HLA is as follows;

<http://www.highlandlakemaine.org/>

Attachment 2

Dates to keep in mind

March 6, 2018 - Windham Town Council – 7 pm Presentation of the Water shed Protection Grant proposal– Rosie Hartzler. It would be great to have some folks there to support this grant application.

March 15 – 3 – 4:30 Water shed Survey Steering Committee Planning committee –Windham Town Hall

March 21, 2018 Public Forum , Windham High School Auditorium, 7 – 9 pm We are counting on 100% of you to participate in the Public Forum

March 21, 2018 ***Second Annual Maine Lake Monitoring Summit***

8:30 AM – 4 PM (Foul-weather date: March 23, 2018) Viles Arboretum, 153 Hospital St, Augusta

Regional Lake Organizations, Volunteers, Researchers

**Invited Speakers:** Jim Haney, University of New Hampshire: Value of Citizen Monitoring, Recent Advances and Emerging Lake Issues in the 21st Century, Scott Williams, Maine Volunteer Lake Monitoring Program: New Metaphyton Monitoring Method and 2017 Maine Lake Data Review

March 24 – celebration of Sally Breen’s amazing life –

March 29 Maine Sustainability and Water Conference – George Mitchell Foundation. <https://umaine.edu/mitchellcenter/2018-conference/> for more information

April 23 – 27 National Volunteer Week

April 23 or 24 – presentation to 100 WMS 8 the graders for Project Based Learning initiative based at Highland lake – Rosie Hartzler coordinating with help from Addie Waters, Alanna Doughty (LEA) , Rachelle Curran (Presumpscot Land Trust), PWD, etc.

May 19 – Watershed Survey !! Training for all volunteers at Cornerstone Church, Cottage Road begins at 8 a.m.

July 19 – HLA Annual Meeting

June 23 – Maine Lakes Conference, UMF

July 28 – Annual Lake Monitoring Conference – VLMP