

**Agenda**  
**Education and Outreach Committee (Highland Lake Leadership Team)**  
**October 28, 2020**  
**10:00 a.m. – 11:30 a.m. via Zoom**

- Review of Agenda
- Review of discussion on 9/29/2020 (To be addressed by Heather and Ali in the next agenda item)
- Review draft E&O Plan outline to-date (Target Audience, Themes, and Delivery for each Category)
- Complete Measuring Metrics (Need 1-2 metrics for each Category)
- Compare Measuring Metrics to original Goals adjusting either if need be
- Other?
- Next E&O meeting?