



Highland Lake Management Plan TAC Meeting #6

Falmouth Town Hall, 271 Falmouth Road, Falmouth

August 22, 2019

1:30 pm – 3:00 pm

NOTES

In attendance:

Rosie Hartzler, HLA

Kim White, HLA

Kimberly Darling, Town of Falmouth

Gretchen Anderson, Town of Windham

(w/guest Cianne)

Jeff Dennis, MDEP

Amanda Pratt, MDEP

Heather Hunt, CCSWCD

**Notes in RED italicized*

Handouts

#1	TAC To-Dos
#2	Updated Project Timeline
#3	Road Crossing Assessment Summary
#4	Action Items

1. Project Status:

a. Review TAC Meeting To-Do List (**Handout #1**)

- *See updated Handout*

b. Review Project Timeline (**Handout #2**) and Remaining Tasks

i. Septic Survey Summary Report

- *Kimberly provided handout of Falmouth's data*
- *Gretchen and Kimberly analyzed data slightly different (ex. Falmouth looked at entire watershed, Windham looked at shoreland zone of lake and McIntosh Brook)*
- *Heather, Gretchen, and Kimberly to meet to create summary (Heather to schedule meeting)*

ii. BMP Inspection Survey Summary Report

- *Rosie and Kim to meet and then discuss with Heather / Need to create action items from inspection along with summary*

iii. Pollutant Loading

- *Jeff unable to complete until at least mid-September*
- *Jeff recommends waiting until after draft Plan is presented to Towns before adding this info to avoid confusion from the public*

- *Kim and Kimberly to provide Jeff with watershed survey data for him to use in estimating pollutant loading being reduced through plan*

iv. Plan

1. Action Items Approval
2. Draft Plan
3. Finalized Plan
4. Final Plan Approval

- *TAC discussed best method for presenting and gathering input on Plan:*
 - i. *Town Council presentations of both draft action items and Plan to occur near the beginning of October*
 - ii. *"Forum"/workshop to be held (in lieu of survey) at Cornerstone Church near the end of October to gather feedback and answer questions on draft action items (1-2 weeks after Town presentations, perhaps the 16, 17, or 18 of October)*
 - iii. *HLA to inform watershed residents of the town council presentations and workshop*
 - iv. *Draft plan with action items to then go the DEP/EPA*

v. Public notifications

2. Road Crossing Assessment (Jeff and Amanda – Handout #3)

- *Jeff explained first three sites on Handout with possible Action Items for each*
- *Rosie and Kim to cross check these sites with NPS survey sites*

3. Finalize Action Items (Handout #4)

- *To be done at next TAC meeting*

4. Schedule Town Presentations

- *See above*

5. Schedule Next Meeting(s) – October

- *Want to meet BEFORE Town presentations in early October: Wednesday, September 25th, 1:30 pm – 3:30 pm (2 hours) at Falmouth Town Hall*



8/22/19 TAC Meeting Handout 1

To-Dos

Task Category	Action Item To-Do	Person(s) Conducting Task	Deadline
<i>TAC</i>	<i>Schedule 7th TAC Meeting</i>	<i>Heather</i>	<i>After 8/22/19 meeting</i>
<i>Data Gathering</i>	<i>Look into and provide update on how use of point system is working for Windham (new ordinance)</i>	<i>Gretchen</i>	<i>Done?/Needed? <u>Gretchen says Chris Hanson can provide a summary if needed.</u></i>
	<i>Check with snowmobile club for information on stream crossing</i>	<i>Gretchen</i>	<i>Needed? <u>Gretchen no longer has a contact. Rosie to check with Tim (last name?)</u></i>
	<i>2018 water quality summary and any accompanying pdfs and shapefiles</i>	<i>Jeff (needed for Science Roundtable)</i>	<i>6/30/19 <u>Jeff presented some of this information at the last HLLT meeting (yet it is not recapped in the minutes) Jeff can complete yet waiting on eDNA results that were to be completed mid-summer</u></i>
	<i>Compile data on fish passage barriers in watershed from Maine Stream Habitat Viewer</i>	<i>Gretchen Heather completed</i>	<i>Done <u>Dennis Brown is working with partners (DMR, IFW, CBEP, etc.) to create a dedicated fish exit (different than a ladder) – This to be added Action Item list</u></i>

	<i>Secondary Data Quality Assurance Guideline</i>	<i>Heather to complete / DEP to review?</i>	<u><i>Heather to put on Sharepoint / Amanda and Jeff to review</i></u>
<i>Septic Survey</i>	<i>Summary of Surveys</i>	<i>Gretchen/Kimberly/CCSWCD?</i>	<u><i>21 total high-risk parcels (to be added to Action Item list)</i></u>
<i>Community Involvement</i>			
<i>Action Items/Draft Mgmt Plan</i>	<i>Set up date/sign up to present Action Items to Town Councils</i>	<i>Gretchen and Kimberly (Towns)</i>	<u><i>Council Meetings September Committee decided to present Action Items WITH draft Mgmt. Plan to both Town Councils the beginning of October with a joint follow-up meeting to be held the end of October for those wanting to provide input/ask more questions– Kimberly and Gretchen to solidify dates.</i></u>
	<i>Set up Survey Monkey questionnaire to gather feedback on Action Items?</i>	<i>Chris?</i>	<u><i>Tabled see attendance from Annual Meeting Not needed as there will be Town Council presentations and combined follow-up workshop/forum.</i></u>
	<i>Create press release and website notifications to request public feedback to Action Items</i>	<i>TBD</i>	<i>Tabled</i>

<i>BMPs</i>	<i>Look into significant BMPs per road/Survey Sectors to start</i>	<i>Kim and Rosie</i>	<i>Done</i> <u><i>Kim and Rosie will meet to go over and will then meet with Heather to review results</i></u>
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Assist and educate the public to promote stewardship of soil and water resources.

	<i>list of priority BMPs (groundtruthing to start when snow has melted)</i>		
	<i>Assist Kim and Rosie with a form/guidance on recording significant BMPs</i>	<i>Heather</i>	<i>July</i>
	<i>BMP findings summary</i>		

