

# Minutes of the Highland Lake Watershed Survey Subcommittee

July 10, 2018, 10:00  
Windham Town Hall Conference Room 1

Attendance: Donna Pennoyer, Gretchen Anderson, Rosie Harlzer, Kim White, John Maclaine, Kimberly Darling, Chantal Scott

## 1. Approve minutes of the April 12<sup>th</sup> meeting

Approved unanimously

## 2. Review the preliminary results of the survey. See John MacKinnons's data.

QC found several "non-sites" or sites determined as not showing significant signs of erosion entering the lake. Most of these sites were in sector 5.

Total of 175 sites. Taking out the non-sites and stream sites there are 127 sites.

When we compared this data to the old watershed survey completed in 1998, there are less residential sites than that of 20+ years ago. Majority of the current sites are private roads.

Sector 5 has the least total sites of all 8 sectors.

John Maclaine did a site walk on Lowell Road and the beach area on Pride Farm. Road runoff and traffic combination causing erosion.

Top 4/5 sites (not in order of priority):

- Swan/Vista Road Boat launch
- Overlook road, right fork
- Hill on Highland Shore Rd
- End of Johnson Rd.; turn off to the left near a stream which flows into the lake.
- Cottage Rd. right away, boat launch. Intersection of Pine Drive—a group here wants technical assistance from our group to make sure they have the right permits necessary to complete this work.

Visiting all of the above sites on Tuesday, July 24 at 8:00am. Watershed Protection grants, \$10k from Windham which is a matching grant. John MacKinnon is going to be the in-kind engineer and going to be working on the preliminary design of the above work. These funds have to be spent in 2018; work is tentatively scheduled for October. There is a window of time from July 1 – October 1 in which work can be done within the shoreline. Inland Fish and Wildlife regulate this.

Based on the notebooks from the survey, 35 sites were noted to add as buffer projects. 25 sites noted as having established.

First buffer project this afternoon at Dennis Brown's. Next project is at the end of the month or early in August. Dennis' property is going to be professional done after today's "test" project

Discussed letter that will be sent to all of the high priority sites.

**3. Review slides for the Annual HLA Meeting**

Reviewed slides that will be presented on July 19 at the HLA Annual Meeting.

**4. Discuss next steps**

**1. Data entry** to be completed.

**2. Mapping showing site locations.** John Maclaine to complete.

**3. Writing of final report.** In the SOW with CCSCWD, there is \$1,800 allocated for assistance in finalizing the report. We discussed whether or not this money would be better used analysis rather than the actual writing of the report. A meeting will be scheduled to draft the final report after the data is entered and the mapping is complete. Forest Lake is a good template for our report.

**4. Meeting adjourned 11:15am.**